INFORMATION AND CONSENT TO THE PROCESSING OF PERSONAL DATA OF USERS OF THE SYMBIO PROJECT WEBSITE FOR THE "CONTACTS" SERVICE PURSUANT TO ART. 13 OF REGULATION (EU) 2016/679 ("GDPR")

Premise

The "*Contacts*" service allows all those who request it through the hyperlinks and e-mail addresses published at the following link: https://www.symbioproject.eu/contacts.html to send an e-mail to the addresses indicated therein. We inform you that the personal data you provide and, as well as the data acquired through the analysis of the e-mails and requests sent by you, will be processed in compliance with the provisions of EU Regulation no. 2016/679 (for short, "*GDPR*").

Data Controller

The Data Controller is **Lombardy Green Chemistry Association**, hereinafter "*LGCA*" (Tax Code 97676070150 – VAT 09571440966), with registered office in Milan in Piazza della Trivulziana 4/A, in the person of the legal representative *pro tempore* certified email representative: chimicaverdelombardia@pec.it

Categories of Data Processed

The Data Controller processes personal data of a common nature (such as, for example, name, surname, e-mail address, telephone and/or fax number, certified email address) as well as other additional personal data that may be provided by the user (including, for example, tax code, residence, domicile); data relating to work activity (e.g., company name, VAT number); browsing data such as IP address, addresses in URI/URL notation, etc.) that will be provided, by the user, when sending the e-mail to the addresses indicated on the appropriate page in the "*Contacts*" section. The optional, explicit and voluntary sending of the e-mail on your part consequently involves the acquisition of your e-mail address and other data provided by you through your communication.

Purposes of the Processing, legal basis of the Processing and methods of Processing

The processing of your data using IT and telematic tools (and/or manual tools) is aimed at sending answers to your questions, by way of example but not limited to: requests for information on project activities, communication and dissemination initiatives, opportunities for collaboration, as well as on technical-scientific content related to the project, mainly by e-mail and-or, possibly if agreed or if expressly agreed by you requested, also through other channels (e.g. telephone).

The legal basis for this processing is to be found in the consent expressed by the data subject pursuant to art. 6 paragraph 1 letter a) GDPR and for the fulfilment of the legal obligations to which the Data Controller is subject pursuant to art. 6 para. 1 lit. c) GDPR. It should be noted that the communication of the common personal data indicated above is a necessary condition in order to be able to provide you with the services requested.

Your data will be processed by LGCA's staff and collaborators (internal or external, natural or legal persons) for maintenance needs of the service and for the correct provision of the service.

Data retention period

The personal data collected for the purposes indicated in the previous paragraph will be processed in order to provide the requested service and, consequently, will be stored for the minimum period necessary to achieve the purposes pursuant to art. 5 lit. e) GDPR or in the event of your withdrawal of consent to the service. Once the purposes have been achieved or following your withdrawal of consent - before being able to provide you with the requested service or following the processing of your request - the technical procedures necessary for the cancellation of your data will be carried out, except for any need to ascertain crimes (and/or other types of offences) by the judicial authority.

Categories of recipients of Personal Data – Data Processors

The data subject to processing may be communicated, in addition to the subjects referred to in *the last sentence* "*Purposes of processing, legal basis of processing and processing methods*", also to the judicial authorities for the need to ascertain unlawful acts.

If the nature of the data subject's request makes it necessary, personal data may be shared with the partners of the SYMBIO project (complete list at the following link: https://www.symbioproject.eu/Partners.html), groups that provide consultancy activities to the Data Controller, who will process your data exclusively for the purposes strictly related to the management of the request itself.

- *Data processors:* The data provided by users through the contact service may be processed, by virtue of the purposes described in this policy, to the subjects appointed as data processors pursuant to Article 28 of the GDPR:

1) to external companies that carry out services related to the analysis of internet browsing, the optimization and maintenance of the SYMBIO website, the processing, analysis and storage of data;

2) to professionals who carry out consultancy activities for the Data Controller.

Withdrawal of consent

You have the right to withdraw your consent at any time without affecting the lawfulness of the processing based on the consent given before the withdrawal.

Rights of the data subject

In relation to the data subject to the processing referred to in this policy, you are recognized, at any time, the right to:

- Access (art. 15 EU Regulation no. 2016/679) – the right to request and obtain from the Data Controller confirmation that the processing of their data is underway and access to the data concerning the data subject (including to know the purpose of the processing, the categories of data processed);

- Rectification (art. 16 EU Regulation no. 2016/679) – allows you to request the Data Controller to correct, modify, integrate your personal data;

- Erasure (art. 17 EU Regulation no. 2016/679) – allows you to obtain the deletion of your data without justified delay (so-called right to be forgotten);

- Limitation (art. 18 EU Regulation no. 2016/679) – right to obtain a limitation on the processing of the data subject's data, for example, in addition to the exercise of the right referred to in art. 16 for as long as necessary to ascertain the correctness of the data;

- Portability (art. 20 EU Regulation no. 2016/679) – allows the data subject to receive personal data concerning him or her so that he or she can transmit them to another Data Controller;

- **Objection to processing (art. 21 EU Regulation no. 2016/679) – allows the data subject to object to the processing of personal data concerning him/her**.

You may exercise all the above rights by written communication to be sent to the address: Piazza della Trivulziana 4/A, or by e-mail: **segreteria@chimicaverdelombardia.it**

Complaint

Please note that pursuant to Art. 77 GDPR, you may lodge a complaint with the Supervisory Authority in the event of a violation of applicable data protection regulations.

CONSENT TO THE PROCESSING OF PERSONAL DATA REGULATION (EU) 2016/679

The user having been informed:

- the identity of the data controller

- of the measure, the methods by which the processing takes place

- the purposes of the processing for which the personal data are intended

- the right to withdraw consent as indicated in this information prepared pursuant to art. 13 of Regulation (EU) 2016/679

by placing the flag in the box which precedes this policy

DECLARES

to have received and read the information for the processing of personal data and

AGREES

pursuant to and for the purposes of art. 7 et seq. of Regulation (EU) 2016/679, to the processing of their personal data in the manner and within the limits set out in this policy.